

# Rauner Family YMCA

## Summer Camp Parent Handbook 2018

---



### **Rauner Family YMCA**

6235 South Homan Ave, Chicago, IL 60629  
YMCA Main Phone Number: (773) 847-3115  
Fax: (773-847-3451)  
<http://www.ymcachicago.org/rauner>

### **Contact Information**

Yessenia Rodríguez, Youth and Family Manager  
Direct Line: (312) 506 -0133  
[yrodriguez@ymcachicago.org](mailto:yrodriguez@ymcachicago.org)

---

## 2700 S. Western Ave, Chicago, IL 60608



### Summer Day Camp Hours of Operation

Monday – Friday  
7:30 am – 5:30 pm

We are pleased that you and your child have chosen to be a part of this wonderful program. We look forward to working with you, together as partners. Our partnership is essential to the success and quality of the program. This Parent Handbook was developed to provide you with information on our policies and programs. Please take the time to read this handbook and keep it for future reference. If you have any questions, concerns or suggestions, please feel free to contact us at 773-434-0300.

### Rauner YMCA Day Camp is ACA accredited!



**American Camping Association (ACA):** ACA is an organization with members in all 50 states that accredits all types of organized camps. Camps are accredited based on the administration, policies and camp operation- particularly those related to program practices and quality along with health and safety of campers and staff. The standards establish guidelines for needed policies, procedures, and practices. Our camp is fully accredited with a score of 100% on last summer's audit. We are committed to providing the highest standards established for the camping industry.

### Our Mission

The mission of the YMCA of Metro Chicago is to develop strong children, families and communities across Metropolitan Chicago through academic readiness, character development, violence prevention, fitness and healthy living.

## YMCA Day Camp Character Development

Character Development is challenging people to accept and demonstrate the four core values- Caring, Honesty, Respect, and Responsibility. It is the foundation for the development of the important character traits that will remain with a child for their entire life. The YMCA camp mission statement puts it best: The YMCA provides trained leadership and the resources of the natural surround to help each camper achieve his/her fullest potential in terms of mental development, physical well-being, social growth, and spiritual awareness. Challenging people to accept and demonstrate positive values is more effective than treating problems because it deals with the roots and not just the results.

## YMCA Day Camp is important to a child's development because...

Campers grow personally. They are given the chance to experience new things and interact with other children on a daily basis.

Campers learn new things. Whether it's playing a new game, practicing an existing skill or developing their social skills, campers leave our camp having learned something they can remember for a lifetime.

Campers learn to appreciate diversity in each other. We live in a multicultural community and our camp reflects this. Campers learn each person is unique. They have fun and respect each other regardless of race, religion, gender, or social status.

Campers learn lifetime values. From the simplest of values and attitudes like sharing, sportsmanship, and giving respect to others, comes our basis for making more complex value decisions as they mature.

Campers have fun! Without fun, the above reasons for children to attend our camp become harder to accomplish. Games, stories, hikes, field trips, swimming, sports, and crafts are all done with the campers as the primary focus.

### BRING TO CAMP

- GYM SHOES (No sandals or flip flops)
- Backpack for carrying all gear
- Refillable Water Bottle (*No glass bottles allowed*)
- Spray-On Sunscreen
- Comfortable clothing and shoes
- Positive Attitude!

### DON'T BRING TO CAMP

- Money (unless specified)
- Trading cards of any kind
- Jewelry, Game boy or electronic toys
- Radios/iPod/Cell Phone/PS, DS game consoles
- Unnecessary toys/ sports equipment etc.
- Inappropriate behavior, language, clothing, etc.

Please label *all* articles of clothing and backpack with child's name.

**All toys, cell phones, and/or electronics brought to the YMCA will be stored in the Summer Camp Director's office safe. All items will be returned at the end of the day to the parents. If you need to speak with your child, please call the YMCA at 773-434-0300 and we will make every effort to locate your child so you may speak with them.**

The following forms must be signed and returned as soon as possible to the camp director. Your child will not be allowed to attend camp if the correct forms are not on file prior to their first day of camp.

1. Character Pledge
2. Camp Rules/Policies Sign Off
3. Participant Emergency Information Packet
4. Registration Form
5. Waivers
6. Payment Form

## **We play nice and kind at Summer Camp of Rauner Family YMCA!**

### **Please honor and respect our staff, policies, and procedures:**

**Sign In/ Sign Out:** ALL campers MUST be signed in and out DAILY by a parent/ adult guardian or authorized person. All authorized persons will **be asked to show a photo ID** at pick up time. If person wishing to pick up a camper is not on the authorized pick up list we will not release your child to them without written consent. Campers ages 12 and older may sign themselves in/out with parent permission. Parents must sign an authorization form and only applies to that child. Campers cannot be signed out by a sibling 18 years of age or under.

**Absentees:** If your child will not be attending camp please leave a message for the Camp Staff at 773-434-0300 before 8:00am. Refunds will not be given for missed camp days unless there is a serious illness and a doctor's note is provided.

**Drop Off and Pick Up:** The Drop off and pickup area is generally at the Front Desk. Before-Care is from 7:30 a.m. to 9:00 a.m. It is included in your camp fee and may be used at any time. **Your child must be in camp by 9:00 a.m.** in order for the groups to take attendance properly and begin the day's activities. Tardiness will not be tolerated, and will result in your child not being able to attend camp that day! **On field trip days, if your child/ren are not at the YMCA by 9 a.m. they will not be allowed to attend that day's field trip and you will have to find alternate care for them, even if the camp has not departed yet.** No refund will be given if your child is late and is not able to attend camp! Charges may be implemented for late drop off at the discretion of the Youth and Family Manager. After-Care is from 4:00 p.m. until 5:30 p.m. You may pick up your camper any time after 4:00 p.m. If you need to pick your child up before 4:00 p.m. please let the Camp Staff know before hand, at drop-off the day of or pick-up the day before. **If you have not picked up your camper by 6:00 pm you will be charged a late fee of \$1.00 per minute you are late, per child.** You must park your car in an appropriate spot and escort your camper to and from the sign in table. You must sign in and sign out your camper on the appropriate sheet. Please be sure to have your ID ready at the time of pick-up or your child will not be released to you.

**Authorization-pick up form:** For the safety of the campers, you will need to fill out and turn in an authorized pick up form. This states who is and is not allowed to pick your child up from camp. Your child will not be released to anyone not on the list without your written consent. **Everyone on the authorized pick-up list must be over 18 years old. Additionally, you will be asked for an ID upon picking up your child daily. This is not meant as an**



**inconvenience; rather as a means of ensuring the safety of all children. Please bring your ID every day, because it will be checked!**

Action for Children (AFC): All families seeking financial aid through Action for Children should apply as soon as possible. Deposits need to be made for each week (prior to the week's start) regardless of Action for Children coverage or pending coverage. A deposit is required to hold your camper's spot in camp (AFC coverage does not guarantee you a spot, a deposit must be made). All families working with AFC should request a meeting with the Youth and Family Manager as soon as possible to determine payment plans and fees not covered by action for children. Please request a meeting with the Front Desk, all meetings should take place before your child begins camp.

Please contact AFC at 773 823-1100 or visit them at the or central/west location; 1340 S. Damen Ave. 3<sup>rd</sup> floor. Office hours are from 8:30 am – 3:00 pm Monday-Thursday. Friday is by appointment only. They do have a 24 hour drop box. Please see the front desk for an application. Keep in mind; the application and eligibility process takes 10 or more days for change/add provider and up to 30 days for new application approval. **Parents MUST be approved before your child attends.** Feel free to contact Yessenia Rodríguez at [yrodriquez@ymcachicago.org](mailto:yrodriquez@ymcachicago.org) to schedule a time to meet.

**E-Mail:** Please provide your e-mail address on the registration form for possible communication with the Youth and Family Manager. E-mail is how you will receive your Summer Camp Survey! We love your feedback! You may e-mail Yessenia Rodríguez, at [yrodriquez@ymcachicago.org](mailto:yrodriquez@ymcachicago.org).

**Field Trips:** A field trip schedule will be provided to you at Parent Orientation or the first week of Day Camp. **Campers will NOT need to pay for field trips.** Field Trips are generally on Friday - **REMEMBER TO HAVE YOUR CAMPERS WEAR THEIR CAMP T-SHIRT!** Camp prices have been adjusted to include all field trips in the weekly cost of camp. Please do not send money with your camper to any field trips, unless notified by the Youth and Family Manager. Please be on time on field trip days and try not to schedule any dentist or doctor appointment for Fridays. **One field trip days, if your child/re are not at the YMCA by 9 a.m., they will not be able to attend that day's field trip, and you will have to find alternate child care for them, even if the camp has not departed yet.** Your money will not be refunded if you are late! **Please note: Field trips list may change due to weather or other circumstances.**

**American Camping Association (ACA):** ACA is an organization with members in all 50 states that accredits all types of organized camps. Camps are accredited based on the administration, camp operation; particularly those related to program quality and the health and safety of campers and staff. The standards establish guidelines for needed policies, procedures, and practices. Our camp is fully accredited, and we are committed to providing the highest standards established for the camping industry.

**Counselors:** We have a great staff! Our counselors are carefully selected and trained up to 40 hours before the beginning of summer. They are subject to a background and reference check. They are trained in CPR/First Aid, child abuse prevention, blood-borne pathogens, emergency procedures, behavior management, camp activities, water activities, swim lesson assistant procedures and other related areas. All of our counselors are college students, 18 years of age or older. Unit Leaders are generally 21 years of age or older. If at any time you have a question or concern about our staff please address it with the Youth and Family Manager, Yessenia Rodríguez, at 312-506-0133 or [yrodriquez@ymcachicago.org](mailto:yrodriquez@ymcachicago.org)

**Meals:** The Rauner YMCA will receive cold meals from the Greater Chicago Food Depository. All meals include a healthy balance of fresh veggies and fresh fruits. Breakfast, lunch and a healthy snack will be provided each day. It is our goal to assure menus will be made available by the GCFD. **Campers are allowed to bring their own lunch. Please so do not pack unhealthy chips, candy or soda. IT IS VERY IMPORTANT THAT YOU SEND YOUR CHILD TO CAMP WITH A REFILLABLE WATER BOTTLE.** They will be engaging in high levels of activity throughout the day. Campers will be allowed to purchase water or Gatorade from the vending machines.

**Sun Screen:** Please put sunscreen on your child before sending them to camp. We also require that you send sunscreen to camp with your child. Your child will have frequent opportunities to apply sunscreen throughout the day and may ask another child in their age group to help them apply the lotion. Please make sure to complete the sunscreen waiver in the emergency packet.

**Swimming:** Each age group has a scheduled swim time. If our field trip is to a water park your child will need to bring appropriate swim gear. Children are tested by the swim instructors to check their swim level. The determination of each child's level will be made by the aquatics staff. Each camper may have the opportunity to be retested. **THINGS TO BRING: SWIMSUIT, TOWEL, SWIM CAP, CHANGE OF CLOTHES AND A PLASTIC BAG FOR WET CLOTHES.** Swim goggles are optional. Please remember to label ALL items.

**Camper Dress:** Please write your campers' names on articles that are brought/worn to camp. Socks and Gym shoes are required. **No sandals or flip-flops allowed.** Children will be engaging in activities such as running and playing throughout the day, and are likely to come into contact with dirt, mud, sand, glue, grass, etc. Dress campers accordingly. Clothing of campers should not be inappropriate in any way. Inappropriate dress includes, but is not limited to the following: short shorts, clothing promoting alcohol, drugs, tobacco products, or gang related, t-shirts that are sexually aggressive or explicit, clothing that does not appropriately cover the body (midriffs are not allowed to show). Disciplinary action may be taken, including, but not limited to: camper changing or parent being called to pick-up camper.

**Bathing Suits:** Males must wear swim shorts or trunks with a lining. Speedo suits for males are not allowed. Females must wear a one piece bathing suit. If inappropriate swim wear is worn at camp the camper will not swim. Bathing caps may be required to be worn by any camper and counselor with hair longer than 4".

**Camp T-Shirt:** Each camper will receive one t-shirt during the first week of summer camp. This shirt is to be worn on field trip days. Additional shirts are available for purchase of \$10.

**Family Night:** This year we will have a Family Night at the end of the summer camp. We will have a cookout, a talent show, arts and crafts, family games and activities. **Save this date: Friday, August 17, 2018.**

**Cellular Phones:** Cellular phones may not be brought to camp by campers. Parents may only use cell phones in main areas (i.e. not in locker rooms). See posted cell phone policy throughout the YMCA. If you need to contact your camper, you may call the Front Desk at 773-434-0300.

**Character Development:** Healthy Kids Camp at the Rauner YMCA has a focus on Caring, Honesty, Respect, and Responsibility as the four core values of the YMCA. We will work to develop these qualities with your camper throughout the summer. Please address and encourage these values at home. Also, see the Character Pledge information included in this Parent Handbook.



**Groups and Ratios:** Children are grouped in units based on their age. The ratios standards of the ACA and our groups are as follows:

- |                      |             |
|----------------------|-------------|
| Group 1: Age 5       | Ratio: 6:1  |
| Group 2: Ages 6 – 8  | Ratio: 8:1  |
| Group 3: Ages 9 – 14 | Ratio: 10:1 |

We try to accommodate parents when it comes to siblings being together but parents must remember that children are put into groups by age so that they can socialize with kids their own age and staff can better serve their them.

We spend a lot of time and effort into planning different games, activities, crafts and field trips to interest all types of children. **To make sure that your child in GROUP 1 has the best possible summer we ask that you send with them the following:**

- Extra pair of socks (Group 1)
- Extra clothes for any accidents (Group 1)
- Extra underwear (Group 1)
- Refillable water bottle (All groups)
- Hats (All groups)
- Spray-on Sunscreen (All groups)
- Gym Shoes – **No sandals** (All groups)

Please contact Yessenia Rodríguez if you have any questions, concerns or comments regarding this list. This summer is about your child and we want to ensure they have the best time of their life!

**Schedules:** Camp Counselors write daily lesson plans prior to the sessions. Activities may vary from day to day including but not limited to: sports, character development, arts and crafts, games, skits, songs, teambuilding, swimming and more. A sample schedule may be provided to you.

**Healthy Kids Camp:** The YMCA of Metropolitan Chicago developed several minimum requirements for our camps to be a Healthy Kids Camp. Rauner YMCA Summer Camps are Healthy Kids Camps. This means that your child will be offered at least one structured YMCA health class activity. They will also have a health related workshop and daily integration of healthy activities, games, education etc. We have scheduled a fitness session every day so please have your child wear gym shoes.

**Library Time:** Our Summer Camp participates in the Chicago Public Library's Summer Reading Program. Campers and counselors will have scheduled reading time every week. Campers are encouraged to bring their own books to read. If they do not have one, we will try to provide something for every camper to read. The Campers will be required to read up to 30 minutes a day. Our goal is aid in the summer literacy gap during summer months.

**Allergies:** It is your responsibility to let us know on the medical form if your child has any food allergy, along with your child's possible reaction should he/she come in contact with the allergen. Any medication such as an epipen or allergy medicine must be provided by the parent. Rauner Family YMCA staff will not administer the epipen or any needed medications for more severe emergency situations, we will be calling Medical Services to do so. **We are a nut-free camp!** Due to the high number of nut allergies, Rauner Family YMCA is a nut-free camp. Nut products are not permitted, including peanut butter sandwiches and Nutella.

**Illness/Injury:** Parents will be notified if their child has not been feeling well for a period of time. Moderate injuries will be communicated to parents once proper first aid procedures have been followed. If the illness or injury occurs late in the day and is moderate you may be notified at the end of the day. In case of severe injury parent will be contacted immediately.

**Chronic Health Condition:** Any chronic health condition must be documented by a licensed health physician on the health history form provided for you by the camp. You will also need to meet with the Youth and Family Manager to review necessary information Rauner YMCA staff will not administer the epipen or any needed medications for more severe emergency situations, we will be calling Medical Services to do so. **We are a nut-free camp!**

**Medication:** If your child needs to take medication for any reason you will need to fill out a brief description on the medication form telling us when and how to administer the medication. All prescription drugs must be in the original bottle with the child's name, name of medication, correct dosage, and instructions from the doctor on how/when to administer. Medication of any kind MUST be held by the staff. We store all medication in a locked box or in a unit leader's first aid kit when necessary. All medication is administered by staff 21 years of age or older.

**Lost and Found:** We will have a lost and found area at the Front Desk, however, please label your child's clothing and articles. Towels, sweatshirts, jackets, swim goggles, and water bottles are some of the most common lost items. **The YMCA is NOT responsible for any lost or stolen items. If the items sit in the lost and found for more than one week, they are likely to be discarded.**

**Newsletters and Communication:** Newsletters will be available periodically. Please read them to keep informed about camp issues and information. From time to time we may send out a flyer with additional information. The check in/ check out staff person will have the most



recent communications that were sent home so you may check with them if you feel you have missed a flyer of newsletter.

**Babysitting:** YMCA camp staff is not permitted to baby-sit for families involved in our YMCA programs while they are employees of the YMCA.

**Behavior Policies:** You will find a copy of the **Character Contract** in the parent pack. The character contract is often used in behavior management for our camp. Parents will be informed of camper's misbehavior by phone or at pick-up. **If your child's behavior becomes seriously inappropriate your child may be dismissed – without a refund – from camp.** This is at the discretion of the Unit Leader(s) and Youth and Family Manager. In this event the parent or guardian of the camper will be called and is responsible for picking up or sending an authorized pick up person as soon as possible. Behaviors that will result in immediate dismissal may include and are not limited to: physical altercations that cause injury, bullying, refusal to cooperate with camp staff in attempting to maintain safety and order in the group or program activity, inappropriate clothing, stealing, possession of drugs, alcohol, firearms pornographic material or cigarettes, gang related activity and destruction of property. **NO REFUND OR CREDIT WILL BE ISSUED FOR CHILDREN WHO ARE DISMISSED FROM CAMP FOR INAPPROPRIATE BEHAVIOR.**

**Inappropriate Language:** Obscene, profane or vulgar language that is written, oral, or expressed by symbols will not be tolerated. Being respectful of campers and staff is expected. A violation of this policy will result in disciplinary action

**Bullying:** Bullying is when one or more people exclude, tease, taunt, gossip, hit, kick, or put down another person with the intent to hurt them. Bullying happens when a person or group of people want to have power over another and use their power to get their way, at the expense of someone else. Bullying can also happen through cyberspace; through the use of e-mails, text messaging, instant messaging, weblogs, personal websites, social media, and other direct methods. This type of bullying can also lead to persons being hurt during or between the camp seasons and be especially hurtful when persons are targeted with meanness and exclusion.

At Rauner YMCA, bullying is inexcusable, and we have a firm policy against all types of bullying. Each camper is expected to treat all other campers with respect, and to help each other achieve the best possible experience. If a camper has difficulty meeting this expectation, parents may be called upon to assist. We work together as a team to ensure that campers gain self-confidence, make new friends, and go home with great camp memories. Unfortunately, people who are bullied may not have the same potential to get the most out of their camp experience.

Our leadership addresses all incidents of bullying seriously and trains staff to promote communication with their staff and their campers. It is our goal to have both staff and campers comfortable with alerting us to any problems during their camp experience. We can't manage an incident if we don't know about it. Every person has the right to expect to have the best possible experience at camp, and by working together as a team to identify and manage bullying, we can help ensure that all campers and staff have a great summer at Rauner YMCA.

**Fighting:** The YMCA does not tolerate campers who harm other campers or campers who harm counselors. This includes and is not limited to: degrading, demeaning, threatening

other campers or staff OR physically harming another child or staff person. Any camper or group of campers found to be harassing, making fun of, or intimidation another camper will be subject to disciplinary actions including sent home or suspended from camp.

**Dangerous Weapons:** Campers who bring to camp any item designed to cause bodily harm or any item not “designed” to cause bodily harm that is deemed potentially harmful will first have it confiscated and then the parents/guardians will be contacted. Bringing such items to camp may result in campers being sent home early or suspended. All types of knives and dangerous items MUST be kept off camp property. Once an item is confiscated by the Youth and Family Manager, it will not be returned the camper. Items will only be returned upon request to the parent or guardian.

**Search and Seizure:** Rauner Family YMCA Day Camp staff reserve the right to search a staff or camper’s property, either by themselves or with the aid of law enforcement officials, if the camp deems the search is necessary to maintain the integrity of the camp’s environment and/or the protection of the other staff or campers. The person in question will be invited to be present for the search when feasible. Any items found in violation of the law or camp rules will be confiscated and may be turned over to the appropriate law enforcement agency. These searchers may or may not include the use of specially trained dogs.

**Vandalism:** Campers involved in vandalism or malicious mischief either against camp property or against camper or staff member will be disciplined accordingly. Payment to repair any damage accrued as a result of the vandalism is the responsibility of the camper’s parent/guardian. Violation of this policy may result in the camper’s being suspended from camp.

**Vending Machines:** *Although we have a healthy choice selection, CAMPERS ARE NOT ALLOWED TO BUY ANYTHING FROM THE SNACK VENDING MACHINES DURING CAMP HOURS, EXCEPT water or Gatorade.*

**Character Pledge:** Each program participant will sign the Character Pledge. The character pledge is often used in behavior management for our camp. **If the pledge is broken or if there is a conflict/interaction that involves strong feelings or serious negative behaviors the following steps will be taken.**

Step 1: YMCA staff will talk with campers in order to acknowledge feelings, gather information and create a plan to repair any harm that has been caused. This will be documented in the behavior log.

Step 2: If negative behavior persists or the plan to repair harm is not followed, parents will be asked to come to the program as a partner to discuss the issues and work toward a solution together with their child and YMCA staff. A written plan will be created and signed by parent, youth and staff.

Step 3: YMCA staff will monitor behavior closely and provide regular feedback to the camper and his/her parents.

Step 4: If the problem persists or camper does not follow the plan created and agreed upon, the parent may be contacted immediately to pick up their child from camp. The following morning,

parents, staff, and child will meet to discuss any additional supports that the child might need to be successful in the program.

Step 5: If the prior interventions are not successful AND youth behavior is impacting the physical or emotional safety of themselves, Y staff or other campers an alternative placement will be discussed and the child may be dismissed from the program for the remainder of session.

**\*\*We reserve the right to dismiss your child from the program immediately in extreme circumstances where physical, emotional or other harm is occurring or may occur to themselves, other children, staff or members. If your child's behavior becomes seriously inappropriate your child may be dismissed - without a refund - from camp. This is at the discretion of the Youth and Family Manager and Unit Leader(s). In this event the parent or guardian of the camper will be called and is responsible for picking up or sending an authorized pick up person as soon as possible.**

**Suspension:** If your child has broken rules or policies they are subject to suspension from camp. Refund will not be given for a child suspended from camp. The amount of time suspended will be at the discretion of the Summer Camp Director and Executive Director.



### YMCA of Metropolitan Chicago Youth Programs Character Pledge

This form may be used for youth 5-15 who may draw or write their perception of the situation. This form must be filled out with the assistance and supervision of a YMCA staff person. A separate piece of paper may be attached to this form to answer questions. The staff may write what the child explains to them. This can be used to lead discussions in groups or individually with children.

**Purpose:** To help you explain the situation that happened and to set actions in place to make sure it will not happen again.

**Directions:** Fill out this form completely before turning it in to a YMCA staff person in your program.

**Your Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

1. What happened?
2. How did the situation make you feel?
3. How do you think this situation makes others feel?
4. Circle the value(s) you did not show:  
Caring      Respect      Responsibility      Honesty
5. Give 2 examples of what you could have done instead.
6. What should be the consequence(s)?
7. How can we make sure this will not happen again?
8. Why is it important to follow rules/learning standards?

Child's Signature: \_\_\_\_\_ Staff Signature: \_\_\_\_\_

## YMCA of Metro Chicago 2018 Summer Camp Payment Agreement

We are thrilled that you have chosen to enroll your child for YMCA 2017 Summer Camp! To ensure proper communication, we have outlined our policy related to childcare payments.

### PLEASE READ CAREFULLY

1. The deposit you pay per week is due at the time of registration to reserve the week(s) you wish to enroll your child.
2. **Deposits are non-refundable and non-transferrable.**
3. Payments for camp are due on or before the Wednesday prior to the start of the camp week. **You are also welcome to pay the camp balance any time prior to the due date.**
4. Bills not paid by the due dates can be subject to a late fee. If campers still have outstanding fees on the Monday of the week of camp, children will not be allowed to attend camp until balances are paid.
5. There are no credits or refunds for missed days.
6. To receive the member rate for summer camp, your child must be a current YMCA member from the date of registration through the last day that your child is enrolled in a program.
7. To receive the member rate for summer camp, your child must be a current YMCA member from the date of registration through the last day that your child is enrolled in a program.
8. If you are applying for Financial Assistance through AFC and are not approved before the first day of camp, you will be responsible for paying the **full price** until approval is received. Regardless of your approval status, you are required to put a deposit down at the time of registration for each child for each week of camp. This money will be applied toward your total weekly payment fee. After you have shown proof of your third party acceptance, you are responsible for paying the parent assigned co-pay for each week. **IN ADDITION** to the differential. The differential is the daily cost of our program less the daily rate paid by AFC.
9. Children must attend camp 80% of the time or they will be removed from the program.
10. Payment Options:
  - Bank Draft your camp fee
  - Pay in person by check, cash, debit or credit card
  - Pay over the phone with a debit or credit card.

I have read and understand the above statements. I fully understand my responsibility for payment of my child's camp fees. I also understand that my child may be released from the camp program if I have not met my financial obligations. **The YMCA reserves the right to turnover unpaid balances over 90 days past-due to outside collection sources.**

Please read, sign, and date this form. Return this form along with your camper's registration information.

Camper Name \_\_\_\_\_

Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_

Staff member witnessing the signing \_\_\_\_\_





\*\*\*\*Please Detach and return with Registration Paperwork!\*\*\*\*

I have read and understand the policies written in the Day Camp Handbook and understand that there are no exceptions and that all rules and policies must be followed in order for my child to attend Day Camp at Rauner Family YMCA.

Child name (please print) \_\_\_\_\_

Parent Signature \_\_\_\_\_

Date \_\_\_\_\_