



YMCA Camp Pinewood Financial Assistance Packet

Spring/Summer 2023

Dear Parent/Guardian:

Camp Pinewood of the YMCA of Metropolitan Chicago is a major provider of camping services. To ensure that all youth and families have equitable opportunities to participate in our camping programs, the YMCA provides financial assistance to those unable to pay the full amount of camping fees. Our distribution of financial aid is subject to program capacity, demonstrated need, and the YMCA's ability to fund the assistance through corporate, foundation, and individual contributions.

Eligibility for participation in our financial assistance program requires that you complete all of the enclosed forms and attach all required documents. Photocopies of these forms and documents are acceptable. Please remove your personal identifying information such as social security number and banking information from the submitted forms. Please mail or email all required forms and documents together. **Applications will not be processed if request form and registration are not filled out completely or we have not received all the necessary information.** Our financial aid distribution operates on a first come, first served basis.

In the event your child is eligible for financial aid, YMCA Camp Pinewood staff will make every effort to honor your first choice of camp session. However, Camp Pinewood may need to assign session placement according to availability of capacity in each session. Camp Pinewood also reserves the right to deny placement to campers who have demonstrated inappropriate behavior in previous camping sessions or those who have misused allocated scholarship funds by not attending or attending partial sessions. Please call us if you have any questions about our financial assistance program. Our office phone number is 231-821-2421.

Please closely read this entire packet for guidelines and updates to our procedures.

Thank you for choosing YMCA Camp Pinewood.

Sincerely,

Jessi Prevost
Executive Director
YMCA Camp Pinewood

In order to create a more equitable process for all campers the following process will be in effect.

- The YMCA Camp Pinewood Financial Assistance Committee will review applications on a rolling basis. Because financial assistance funds are limited, we highly encourage applications be submitted as early as possible. Once available financial assistance funds are depleted, applicants may be notified if additional funds become available.
- The YMCA Camp Pinewood Financial Assistance Committee uses a standardized process to determine the financial assistance percentage. The committee reserves the right to use comments in the "Special Circumstances" narrative to alter the percentage.
- Recipients will be notified by mail and must return their acceptance or declination letter by the date indicated. If not returned within the given timeframe, you may be at risk of having funds reallocated to other families.

YMCA Camp Pinewood 2023 Financial Assistance Guidelines

1. Financial assistance is calculated based upon the number of members in the household and annual household income. This includes all adults living within the household (i.e. aunts/uncles, grandparents, etc.) The YMCA Camp Pinewood Financial Assistance Committee reserves the right to use special circumstances as a factor when determining financial assistance.
2. Financial assistance is limited to one session for Overnight Camp and may not be used for transportation.
3. All campers must pay at least some portion of the camp program fee, except in rare circumstances.
4. Financial assistance is for general camp programs only. Store account assistance is not available.
5. Cancellation policy: If you cancel your session up to 10 days prior for summer you will be refunded any dollar amount you paid over \$50.00. If you paid \$50 or less, no refund will be awarded.
6. All accounts must be paid in full four weeks prior to the start of summer camp sessions.

YMCA CAMP PINWOOD OVERNIGHT/DAY CAMP

2023 FINANCIAL ASSISTANCE APPLICATION

Instructions:

1. Fill out the application and return it with required documents to camppinewood@ymcachicago.org or fax to (231) 821-0487
2. **Make sure you fill out the entire application or your application may be declined based on lack of required information.** If your application is incomplete YMCA Camp Pinewood may not, nor is obligated to contact you to seek complete information. You may apply for financial aid for up to four children in your household per application.
3. Please complete the following. **Your application will automatically be denied if you choose not to complete the required documents listed below.**
 - 2023 YMCA Camp Pinewood Summer Camp Registration- Register online for each child you are applying for. (Call 231-821-2421 or camppinewood@ymcachicago.org if you need assistance registering)**

Please attach copies of the following items as proof of income:

- Federal Income Tax return (Form 1040, 1040a, 1040ex); Each applicant will need to submit a current tax return showing total household income and number of dependents. Income needs to be for all adults in the household regardless of relationships or varying interest in joining the YMCA.**

If a Federal Income Tax return is not available, the applicant needs to provide two (2) of the following documents:

- Social Security Benefit Statement**
- A Public Aid Card**
- Free School Lunch Program document (this can be used for proof of dependents)**
- Disability Government benefit document**
- Unemployment checks (current month (4 weeks of documentation))**
- Pay stubs (current month (4 weeks of documentation))**
- Earned Income Statement**

Camper Name _____ Age _____ Birth Date _____ Lives with _____
_____ Age _____ Birth Date _____ Lives with _____
_____ Age _____ Birth Date _____ Lives with _____

Head of Household's Name: _____ Primary Phone _____ - _____ - _____

Address: _____ Email: _____

City/State: _____ Zip _____

Place of Employment: _____ Work Phone _____ - _____ - _____

HOUSEHOLD MEMBERS (Excluding the scholarship applicant(s), list ALL members of your household.)

Name	Age	Relationship (spouse/other children/other adults)
_____	_____	_____
_____	_____	_____
_____	_____	_____

HOUSEHOLD INCOME/FINANCIAL INFORMATION

Please itemize your monthly household income and expenses

MONTHLY INCOME

Wage, salaries, tips \$ _____
Unemployment comp \$ _____
Social Security comp \$ _____
Child Support \$ _____
Aid to Dependent Children \$ _____
Food Stamps \$ _____
401K/Retirement Funds \$ _____
Alimony \$ _____
Disability Income \$ _____
Other \$ _____
Total Income \$ _____

MONTHLY EXPENSE

Rent/Mortgage \$ _____
Utilities \$ _____
Food \$ _____
Clothing \$ _____
Phone \$ _____
Car/Insurance \$ _____
Alimony \$ _____
Child Support \$ _____
Medical \$ _____
Other \$ _____
Total Expense \$ _____

DEPOSITS AND FEE REQUIREMENTS

Except in very rare circumstances, YMCA Camp Pinewood does not award recipients 100% of the camp fee and therefore if your household qualifies for financial assistance, IT IS REQUIRED THAT EACH FAMILY PAYS A PORTION OF THE CAMP FEE. Please indicate the dollar amount (*in the box below) you feel you can pay towards your child's camp fee.

\$ _____ per session, per child *

*** THIS BOX MUST BE FILLED OUT OR YOUR APPLICATION MAY NOT BE PROCESSED.**

SPECIAL CIRCUMSTANCES

Why would it be beneficial for your child or children to attend camp? Explain any special circumstances about your child or family that the scholarship committee should know when considering this application. If your household income falls above the guideline established and you feel you cannot afford to pay additional fees, please explain. Please use an additional sheet of paper if necessary.

STATEMENT BY APPLICANT

Statement by applicant: I certify that all information provided to the YMCA of Metropolitan Chicago is true. I understand that false information will make me ineligible for any participation in this organization. I understand that the decision to grant a fee adjustment is at the sole discretion of the Y's board of managers or its designee. I agree to the Financial Assistance Guidelines.

Signature of applicant: _____ **Date** _____

SCHOLARSHIP FUND

The board of directors, friends of camp, and the camp staff annually raise money for the YMCA Camp Pinewood scholarship fund. Scholarship assistance is granted to those who qualify, providing funds are available. Funds are limited.

OFFICE USE ONLY

HOUSEHOLD ANNUAL INCOME

<input type="checkbox"/> Under \$7,950	<input type="checkbox"/> \$7,951 - \$10,000	<input type="checkbox"/> \$10,001 - \$15,000	<input type="checkbox"/> \$15,001 - \$20,000
<input type="checkbox"/> \$20,001-\$25,000	<input type="checkbox"/> \$25,001-\$30,000	<input type="checkbox"/> More than \$30,000 - Amount \$ _____	

Date application received: _____/_____/2023

Reviewed by: _____

Awarded by (two approvers required; one may be Exec. Dir): _____

Approved Scholarship% _____ or flat amount \$ _____

Executive Director Final Approval: _____ Date _____

IF USING TABLE SCALE

Percent Fee to be paid (fee waiver scale) _____%

Alternative reduction due to special circumstances: _____%

EXPLANATION FOR ALTERNATIVE REDUCTION GIVEN (Office Use Only)
